



West Central Airshed Society
P.O. Box 7421, Drayton Valley, Alberta T7A 1S6

WCAS Board of Directors

Meeting Notes

Thursday, May 30th, 2002

9:00 a.m. to 12:00 p.m.

Main Conference Room
140 Penn West Building, 50th Avenue West
Drayton Valley, AB

In Attendance:

Cecil Andersen	Pembina Agriculture Protection Association
Jason Schulz	EPCOR
Mike Woods	Weyerhaeuser Canada Ltd.
Rick Phaneuf	AENV
Greg Gabert	Penn West Petroleum Ltd.
Larry Paslawski	AEUB
Mary Griffiths	Pembina Institute for Appropriate Development
Sandra Barnett	TransCanada Pipeline Ltd.
Anthony Heinrich	MD Brazeau No. 77

Special Guest:

Victor Mah	Westview Regional Health Authority
Jack Davis	Patching Associates Acoustical Engineering Ltd.

WCAS Team:

Bob Scotten	Manager
Barb Johnson	Environmental Engineer
Chris Darou	Administrative Assistant

Absent with Regrets:

Jim Bolton	TransAlta
Robert Raimondo	EPCOR
Al Watson	Luscar Ltd.

Action Items

- Action Item 1:** Barb and Chris to issue second notices to outstanding accounts.
Status: Completed
- Action Item 2:** Bob to confirm the status of the Canadian Forestry project and the coal operation activity in the Steeper area.
Status: Ongoing
- Action Item 3:** Greg Gabert to speak with Weyerhaeuser Canada Ltd. regarding their concerns.
Status: Completed

- Action Item 4:** Bob to draft letter to LWEPA stating the Society's intention to entertain a new sector.
Status: Completed
- Action Item 5:** Cecil to contact Dr. Krupa to convey the wishes of the Board.
Status: Completed
- Action Item 6:** Bob to prepare a risk/benefit assessment regarding the proposed operation and maintenance of the Weyerhaeuser Canada Ltd. and Weldwood of Canada Ltd. air monitoring stations.

Ongoing Action Items

- Ongoing Item #1:** Bob to research alternative prospects for cost sharing venture regarding power installation at the Hightower station.
Status: Ongoing
- Ongoing Item #2:** Bob to investigate existing monitoring stations in the area that could potentially be incorporated into the WCAS network.
Status: Ongoing

1. Welcome and Introductions:

Bob Scotten called the meeting to order at 9:10 a.m. Bob Scotten welcomed committee members and special guests. Everyone then introduced himself or herself.

2. Approval of March 28, 2002 draft minutes:

A revision to the wording of the first sentence, fifth paragraph of the fifth page of the March draft minutes was requested. It was agreed that the sentence should read as follows: "The management of the activities of the agriculture project raised concerns with Board members." The minutes of the March 28th meeting were then approved by consensus.

3. Review March 28th Action Items:

Action Item 1: Second notices regarding 2002 outstanding accounts were reportedly issued.
Status: Completed

Action Item 2: Bob reported that the Canadian Forestry monitoring program is presently being conducted as a research project. The Canadian Forest representatives informed WCAS that the Steeper station would not be inherent to their research, which is scheduled to be carried out in the year 2004. The initiative of the coal operation is still not known.
Status: Ongoing

Action Item 3: Mike Woods wished to address the concerns of Weyerhaeuser Canada Ltd. in later discussion under agenda itemed *Other Business*.
Status: Completed

Action Item 4: Bob informed members that Harry Tyrell indicated that the Mewassin and LWEPA groups were not at this time interested in participating with the WCAS. It was further explained that these groups have expressed interest in having their own independent program.
Status: Completed

- Action Item 5:** It was reported that discussions with Dr. Krupa regarding the agriculture program were conducted. Details were later discussed as the agenda item *Agriculture Report* was addressed.
Status: Completed
- Ongoing Item #1:** Bob indicated that he is continuing to investigate alternative prospects for cost sharing power line installation at the Hightower site.
Status: Ongoing
- Ongoing Item #2:** Bob reported that a cost projection for the operation of the Weyerhaeuser air monitoring stations was provided for Mike Woods. Bob also indicated that discussions with JoAnne Volk of Weldwood of Canada suggest that they are very interested in an operating arrangement with WCAS for their station.
Status: Ongoing

4. Financial Report:

Bob provided the committee with a brief overview of the financial position of the WCAS. It was noted that collections have been relatively successful with only a few of the larger contributors outstanding. It was also reported that budget lines have been close to forecast with the exception of slight overrun on field supplies and utility expenses.

In addition, Bob informed members that a commercial insurance quote was received by Citadel Insurers (*see Attachment A*). Bob advised the Board that twelve insurers had been contacted with only three willing to provide a quote. Of the three insurers, only one was able to offer adequate coverage. Bob requested that a consensus decision be reached to seek out the quoted coverage. Consensus was achieved.

5. Update and Reports:

5.1 Air Monitoring Update

Barb reported that the March and April operational efficiencies were 98.6% and 94.8%, respectively. It was explained that lower uptimes in April were attributed to minor complications in the initial installation of the RSLs data acquisition system at the Violet Grove station. The new system installation occurring in April was intended for data collection in parallel to the existing EMC system for validation reasons. Barb conveyed that the system seems to be working well with minimal software conflicts. Barb was thanked for her patience and hard work in dealing with the many problems posed with the data acquisition systems.

Finally, it was also reported that there were no exceedences of Alberta guidelines for the months of March and April.

5.2 Zone Manager Report

Bob announced the completion of the 2001 Annual Report. Highlights of the report included the promotion of the WCAS website and the inclusion of the boundary expansion map.

In addition, Bob presented the new signage to be installed at the WCAS station locations.

6. Communication Update:

Parkland County

It was reported that the Parkland County appointed Councilor Rob Wiedman as their representative.

Grande Cache Coal Company

Grande Cache Coal indicated that they are interested in participating in WCAS' coordinated approach to air management. The Company has intentions of continued discussions with WCAS as soon as project approval is obtained which is anticipated in the near future.

Capital Health

Capital Health extended an invitation to the WCAS to nominate a representative to the Steering Committee for the Wabamun and Area Community Exposure and Health Effects Assessment Program (WACEHEAP). Bob Scotten was appointed to undertake the representative position. It was noted that the first meeting of the Steering Committee is scheduled for June 18th at the Woloshyn Building in Spruce Grove.

7. Boundary Committee Update:

Bob reported that the Boundary Committee has engaged Dr. Warren Kindzierski of the University of Alberta to evaluate and recommend an air monitoring area for power plants in the Genesee/Wabamun area. This arrangement is part of an integrated work plan with TransAlta and EPCOR designed to address special monitoring conditions as set out in Alberta Environment approvals.

8. Agriculture Report:

It was reported that Dr. Krupa was contacted to discuss additional payment to cover off expenses of running the agriculture model to include precipitation data. The request had included \$6,000 to run the model a second time, \$3,000 for the purchase of software to fill the missing precipitation data, and \$4,000 for project management fees. Dr. Krupa explained that the requested amount was not an additional charge since the Society was not billed a regular fee last year.

In an effort to mediate negotiation, Dr. Allan Legge was asked to intervene. It was noted that in the past Dr. Legge provided a supervisory role in the interests of the WCAS agriculture program. Dr. Legge graciously offered to resume this responsibility. The Board expressed their gratitude in Dr. Legge's continued devotion to the agriculture program.

In conclusion, it was recommended that the Board pay the \$13,000 as requested. The Board arrived at a consensus decision to pay the said amount.

9. Other Business:

Bob indicated that preliminary discussions have begun with Weyerhaeuser Canada Ltd. and Weldwood of Canada Ltd. regarding the incorporation of their air monitoring stations into the WCAS network. The location of these stations are Drayton Valley, Edson and Hinton. It was also reported that the Edson Synergy Group has contacted the Society to express their interest in having an additional air monitoring station available in the Edson area.

Mike Woods then provided members with a brief historical overview of the air monitoring program carried out by Weyerhaeuser Canada Ltd. Mike indicated that the company would be interested in further discussing opportunities for WCAS to undertake operation and maintenance of the existing Drayton Valley and Edson stations. Mike discussed possible financial advantages in developing a strategic plan that would address both public and industrial concerns in a regional context.

After a lengthy discussion, it was agreed that the mechanical and financial logistics of this arrangement would need to be formally addressed. Bob was asked to provide a risk/benefit assessment for the Board's review that would speak to these issues and other concerns such as the public perception of this undertaking.

Bob also presented the Board with a request from Dr. Russ Muntifering, a forage nutritionist, who is conducting a research project on the subject of air pollution and forage nutritional quality. Dr. Muntifering expressed interest in obtaining alfalfa samples from the agriculture bio-monitoring program. It was noted that this would be at no cost to the Society, and that Dr. Muntifering would not make any publications without the written consent of the West Central Airshed Society. The Board agreed to grant the request.

On a final note, Mary Griffiths indicated that Paul Belanger has agreed to serve as the alternate representative for the Environmental NGO sector. As well, it was indicated that Dave Stewart of Talisman would replace Kim Jespersen as the Oil and Gas sector alternate. Both of these positions would be subject to ratification at the upcoming WCAS Annual General meeting.

Action Item 6: Bob to draft a risk/benefit assessment for Weyerhaeuser Canada and Weldwood of Canada Ltd. for the Board's review.

10. Next meeting date set for Wednesday, September 18, 2002 at 9:00 a.m.

FAX

Date May 06, 2002

Number of pages including cover sheet 2

TO: West Central Airshed Society

ATTN: Bob Scotten

Phone

Fax Phone 780-514-3563

FROM: Glenn Ogilvie
CBL Oxford Insurance
285 Kingsway Garden Mall
Edmonton, AB.
T5G 3A6

Phone 780-471-9413

Fax Phone 780-471-0952

Toll Free 1-800-272-8840

Email Gogilvie@brokerlink.ca

RE: Citadel Quotation

REMARKS: Urgent For your review Reply ASAP Please Comment

Bob, per our conversation here is the Citadel quotation for your consideration. As mentioned, not only was Citadel the only company to respond with a complete quotation (Property and Liability Coverages), they were also the first to respond.

To date I have contacted 12 insurers for a quote. Of the 12 – 6 companies have declined to quote – 3 companies have not responded to several contacts – 2 companies have quoted excessive premiums for inadequate coverage, and of course Citadel quoted.

Please contact me with any questions. My direct line is 471-9413. Thank you, Glenn

West Central Regional Airshed Zone Management Society
 P.O. Box 7421, Drayton Valley, Alberta T7A 1S6

Commercial Insurance Quotation

Monitoring Stations:

Violet Grove SE 17 48 08 W5	Fire & Extended Coverage Replacement Cost	\$250,000 Limit \$2500 Deductible
Hightower SE 11 54 2 W6	Fire & Extended Coverage Replacement Cost	\$250,000 Limit \$2500 Deductible
Tomahawk SE 2 52 6 W5	Fire & Extended Coverage Replacement Cost	\$200,000 Limit \$2500 Deductible
Steeper NE 12 48 22 W5	Fire & Extended Coverage Replacement Cost	\$200,000 Limit \$2500 Deductible
Carrot Creek SE 31 53 13 W5	Fire & Extended Coverage Replacement Cost	\$200,000 Limit \$2500 Deductible

Monitoring Stations, annual premium	\$9900.00
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Office Equipment Floater:

104 Penn West Building Drayton Valley, Alberta	All Risk Coverage Replacement Cost	\$40,000 Limit \$1000 Deductible
-Sewer Backup		\$2500 Deductible

Office Equipment, annual premium	\$200.00
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Commercial General Liability:

CGL	Extended to all Locations	\$5,000,000 Limit \$1000 Deductible
-Non-Owned Automobile Liability		\$5,000,000 Limit \$1000 Deductible

Commercial General Liability, annual premium	\$1095.00
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Total Annual Premium	\$11,195.00
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